**Appliance Instruction Manual**

Create and present instruction manual for a household appliance

Choose an appliance that you have at home. It must be small enough to bring to school. For example:

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| * coffee maker * toaster * juicer | * food processor * vacuum cleaner | * electric can opener | * stand mixer * blender |

**Part 1: Instruction Manual:** Fold a white piece of paper in two to make a small booklet.

Your instruction manual must have the following:

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| 1. A **cover with a picture** of the appliance 2. A **step-by-step sequence** of instructions that tells you how to assemble the appliance, or how to use it, or how to clean it, etc. 3. A **point-by-point sequence** of information about the appliance (what you can use it for, how it is manufactured, materials it is made from, features it has, etc.) 4. A list of **safety precautions** for the use of the appliance. 5. **Diagrams**. The cover should have a picture of your appliance. Also, there should be at least one diagram in the booklet. This is **not just for decoration**, it should be there to show how to use the appliance. For example:    1. You could draw all the parts of the appliance to show how it is assembled.    2. You could show pictures of safe ways to use the appliance and unsafe ways that are crossed out.    3. You could show a series of simple pictures showing how to use the appliance, step-by step. |

**Part 2: Presentation**: Prepare a 2 minute presentation on your appliance.

In the presentation, you may do anything that you like to explain the appliance’s use. For example, you can:

* Show and explain how to take it apart and put it back together.
* Show and describe the various parts of the appliance and why they are important
* Demonstrate how to use the appliance (we will have an electrical outlet available)
* Show how to clean it.

**Use the appliance as your visual aid. However, you must explain everything you are doing in English as part of your presentation.**

**Marks:**

Manual has all of the parts and they are used correctly (**cover with picture, point-by-point sequence, step-by-step sequence, diagrams, safety precautions**). Reading /10

Manual’s instructions are written clearly, and easy to understand Writing /10

Manual is neat, organised, and easy to read Writing /5

Presentation is clear, easy to understand and engaging Speaking /30